



**Red Oak Public Library Advisory Board Meeting
Minutes
February 12, 2008**

The regular meeting of the Red Oak Library Board was held in the Red Oak Municipal Building at 7:00 p.m.

In attendance: Robyn Bryant, Library Director and members Ruth Douthit, Gloria Evans, Mary Leggitt, Tamera Moses and Deborah Wooley

Absent: Member Renee Hogan

Also attending: Red Oak Mayor Alan Hugley and his son Branton Hugley

Call To Order: Mary Leggitt, as Vice President, called the meeting to order at 7:00 p.m., declared a quorum present and declared that the meeting notice had been legally posted.

Approval of Minutes: The minutes of the meeting held on August 9th 2007 were approved after a correction was made to indicate that Tamera Moses is now a 'regular' member rather than an 'alternate'.

Orientation of New Board Members: Those who have yet to complete the on-line training need to do this as soon as possible. Robyn is waiting for a response before ordering Advisory Board books for those Board Member who may need them.

Citizens Comments: Branton Hugley indicated that the library is nice, but needs to be bigger.

Open Session:

A. Mayor Hugley was present to gather information from the Board regarding our goals for the Library. Those mentioned are requests for more space and meaningful Founder's Day projects, which will promote the Library and make more people aware of our services. Under discussion was a book sale in the park on Founder's Day. Mayor Hugley said he could help with sale book storage and people to help move cartons of books. It was also mentioned that we could use help for set up of the Library's booth, etc on Founders' Day. It was requested that personnel staying late to close the Library have help in getting to their car. The Mayor said he would talk to the police department about security issues for library

personnel.

The Mayor reported on the city's budget process and described cuts in certain departments to create a more realistic budget. The administration is spending money on what is considered vital to the growth of the city. He feels next year will be better, depending on housing starts, and said money is not abundant at present. Mayor Hugley said the library is a priority and welcomes input from the Board. He recommended looking into grants and donations and offered some assistance from the city's grant writer. The city is seeking a new economic development director with regional or national experience. He assured us that the Library is not being ignored; there are just so many other pressing problems. A new park is being discussed to be near Bear Creek between Ovilla Road and Batchler Road. The population of Red Oak is now near 9,000. The Mayor said if we feel we must have a new larger library then we might have to settle for an interim facility, which is less attractive than this one.

B. Ruth Douthit volunteered to be a NETLS alternate to attend meetings in case Gloria Evans cannot attend.

C. An outside book drop will be installed near the mailbox by the end of the month.

D. New officers were selected for the coming year. Ruth Douthit has agreed to serve as the new Board President; Mary Leggitt will stay on as Vice President; and Deborah Wooley has agreed to be Board Secretary, taking meeting notes. Tamera Moses has agreed to transcribe Deborah's notes and to create the minute's document each time.

E. Gloria Evans had questions about the Library foundation, LEAF. She will call Cami Loucks (previous director) and check on the status of the Foundation, as well as the whereabouts of the Library's banner. She will give us a report on these questions at the next meeting.

Director's Report: A Summer Reading Program is scheduled from June 2nd to July 28th, every Monday night from 7 pm to 8 pm. Performers have been scheduled for each session. The Scholastic Book Fair was discussed and it was decided that it is held too close to the timing of the ROISD book fairs. No decision was reached on whether or not to conduct the Book Fair again. Preschool Story time had almost no one come; there are five more sessions left, and then we will address a change of time for next year. Several board members volunteered to be readers. The library has set up a patron counter to keep a total of customers. The library is considering a patron questionnaire to find out what our public would like...preschool story time, youth book club, program wants and needs, etc. The Board approved this idea. Monthly statistics were reviewed and discussed.

Adjournment: The meeting was adjourned at 8:20 p.m.

The next meeting will be held April 3, 2008 at 6 p.m. in the Library.

Approved by the Board: _____, 2008

_____ Board President