



Right of Way
 CITY OF RED OAK, TEXAS
 Phone: (972)576-3414
 Permit must be filled out in its entirety before it is considered submitted.

PERMIT NO. ROW23- _____

OWNER: _____
 OWNER CONTACT: _____
 CONTRACTOR: _____
 CONTRACTOR CONTACT: _____
 SUB CONTRACTOR: (if used) _____
 SUB CONTRACTER CONTACT: _____
 SUBDIVISION NAME: _____
 LOCATION OF WORK/INTERSECTION: _____

Day Phone: _____
 Cell Phone: _____
 Day Phone: _____
 Cell Phone: _____
 Day Phone: _____
 Cell Phone: _____

PROJECT DESCRIPTION: (Indicate all utilities that will be installed): _____

DOES THIS WORK REQUIRE A TEMPORARY LANE CLOSURE? (Check box) **YES NO** If YES, approved traffic control plan required. If NO, all work in the ROW requires signage per TMUTCD requirements.

DOES THIS WORK CROSS AN EXCLUSIVE EASEMENT? (Check box) **YES NO** If YES, must provide an encroachment agreement between FRANCHISE and YOUR UTILITY before ROW permit is accepted.

PERMIT SUB TYPE: (Check box) ELEC FIBEROPTIC GAS TELE TV CABLE MISC. Other: _____

ONE SET OF LEGIBLE CONSTRUCTION PLANS WITH LOCATION MAP AND ORIGINAL ROW APPLICATION MUST BE SUBMITTED. PERMIT NOT VALID WITHOUT ATTACHMENTS.

TYPE OF CONSTRUCTION (CHECK ALL THAT ARE APPLICABLE):

ABOVE GROUND

- SURVEYING OR OTHER NON-CONSTRUCTION INVESTIGATIONS
- AERIAL (Cable-describe) _____
- POLES (Indicate size & number) _____
- TEMPORARY (Indicate date when poles will be removed) _____
- PERMANENT
- STREET LIGHT INSTALLATION (Includes drilling for bases & pulling cable)

UNDER GROUND

_____ ft ALLEY BORE (Minimum depth of 24" as per city specifications).
 _____ ft STREET BORE (Min depth of 36" as per city specifications).
 _____ ft STREET CUT (Approval Required) _____ ft ALLEY CUT (Approval Required)
 _____ ft DRILLING (Describe) _____
 _____ ft IRRIGATION _____ ft PULL CABLE _____ ft EXCAVATION

THE CITY OF RED OAK MAY REQUEST TO MEET ON SITE FOR LINE LOCATES BEFORE WORK WILL BEGIN. REQUEST LOCATES TWO BUSINESS DAYS IN ADVANCE. PERMIT WILL REMAIN VALID UP TO THE EXPIRATION DATE LISTED. EXTENSIONS BEYOND THE APPROVED EXPIRATION DATE MUST BE SUBMITTED TO ROW MANAGER FOR APPROVAL.

Start Date: _____ Estimated Completion Date: _____

PERMIT CONDITIONS:

1. A person shall obtain an excavation permit from the director of Public Works or the Right-of-Way (ROW) Manager prior to performing any excavation, construction, relocation, removal, installation, repair, or maintenance of facilities within the right-of-way. A permit is required for new construction and replacement or upgrading of a utility provider's network in the right-of-way, either aerial or underground.
2. All contractors must be registered with the City of Red Oak Public Works Department and listed on the permit.
3. No line locates will be provided without an approved permit.
4. All Contractors must comply with all state and local traffic regulations, O.S.H.A., and other applicable safety codes, and assume all related liability. Localized traffic issues and traffic plans must be approved by the ROW Manager and submitted with this ROW permit for acceptance. All required permits must be attached to this request.
5. Contractor shall be responsible for the protection, replacement, or relocation of trees and existing ground cover disturbed. Contractor must restore work site/area to existing condition or better (i.e. landscaping, lawn, any irrigation and erosion control if damaged or removed).
6. Contractor shall notify ROW Manager at least 24 hours prior to construction. In case of emergency after normal working hours, notify the Red Oak emergency dispatch at 972-775-3333.
7. All construction shall comply with City of Red Oak Construction Standards. A meeting discussing these standards may be required or scheduled by request to the ROW Manager.
8. All work requiring an inspection shall be done between 8:00 am and 5:00 pm. Monday through Friday, except on Holidays. **No work shall be performed on Holidays.** A right-of-way user may work on Saturday subject to the approval of the ROW Manager and a notification no later than noon on Thursday before the Saturday in which the work is to be performed. The Saturday inspection fee must be paid prior to noon on Thursday prior to the Saturday in which the work is to be performed. Upon completion of construction, schedule an appointment with the ROW Manager for a final inspection.
9. **Allow up to 10 days for permit review after all permit information has been received.**
10. The use of "missiles" is not approved construction method for tunneling, and may ***NOT*** be used in any City ROW, Easement, Franchise UE, city-engineered or approved HOA or green scape area unless ROW Manager gives prior written approval.
11. All excavation within **City right-of-way or future right-of-way requires mechanical compaction** equal to adjacent undisturbed materials. **To meet the requirements set by the North Texas Council of Government specifications for construction, compact the backfill to a density of 95%. (Sec. 13.06.11 [3])**
12. No digging will be allowed within one foot of pavement without prior approval from ROW Manager.
13. Minimum depth of cover for all bores shall be 36" under street, 24" under other pavement, from bottom of pavement structure to the top of bore or deeper if required clearing other utilities. Unauthorized or approved bores shall be flowable cement filled and abandoned in place.
14. Applicant shall be responsible for securing all easements and other permits that are either indicated or may be required for this project.
15. **Notification of intent to all affected residents/builders is required by signage and door hangers 48 hours before any site work may be started.**
16. This permit and accompanying construction plans shall remain at the job site at all times.

(Applicant's Signature) (Applicant's Printed Name) (Date) (Phone Number)

(Contact email address – **Optional: for return of permit**)

By signing above, I (the Applicant) acknowledge and agree that the work as described herein shall conform to the CONDITIONS OF THE PERMIT as stated above and any additional requirements that maybe indicated below.

Right-Of-Way Fees: *Unless an approved franchise agreement with the City of Red Oak specifies a different fee schedule*

- ROW application and permit: \$300
- Relocation Permit: \$150
- Excavation Fee: \$75

Telecommunications:

Network Node Application Fee:

- \$500 (1-5 Network Nodes _____)
- \$250 (Each Additional Network Node _____)
- \$1,000 (Per pole _____)

Total Fees: _____ Check # or Cash: _____ Payment Date: _____

This section is for City of Red Oak use only.

- RECORD DRAWINGS NOT AVAILABLE. CONTACT DEVELOPER FOR DETAILS OF CONSTRUCTION.
- ADDITIONAL PERMIT REQUIREMENTS ATTACHED.
- TXDOT, BNSF, UPRR or Engineering approval REQUIRED.
- OTHER (DESCRIBE) _____

Reviewed by: _____ Date Issued: _____ Expiration Date: _____